

Privacy Policy for athenhr.co

This Privacy Policy describes how your personal information is collected, used, and shared when you visit or use athenhr.co (the "Site").

Information We Collect

We collect several different types of information for various purposes to improve our services to you.

- **Personal Information:** When you contact us through the Site, you may be asked to provide certain personally identifiable information that can be used to contact or identify you ("Personal Information"). This may include, but is not limited to, your name, email address, phone number, or company name.
- **Usage Data:** We may also collect information about how you access and use the Site ("Usage Data"). This Usage Data may include information such as your browser type, IP address, operating system, referral source, length of visit to the Site, pages viewed, and other diagnostic data.

Use of Your Information

We use the information we collect for various purposes, including:

- To provide and maintain the Site
- To improve and optimize the Site
- To understand how you use the Site
- To develop new products and services
- To personalize your experience on the Site
- To respond to your inquiries and requests
- For other internal purposes, such as auditing and data analysis

Sharing Your Information

We may share your information with third-party service providers who help us operate the Site and provide the services offered through the Site. These third-party service providers are obligated to keep your information confidential and use it only for the purposes we have disclosed.

We may also disclose your information if we are required to do so by law or in the good faith belief that such action is necessary to comply with legal requirements or protect the rights, property, or safety of ourselves or others.

Data Retention

We will retain your Personal Information for as long as necessary to fulfill the purposes outlined in this Privacy Policy. We may also retain Usage Data for a longer period for internal analysis purposes. However, this data will be anonymized so that it does not identify you personally.

Your Rights

If you are a resident of the European Union (EU), you have certain rights under data protection law. These rights include:

- The right to access your personal information
- The right to rectify inaccurate personal information
- The right to request the erasure of your personal information
- The right to object to the processing of your personal information
- The right to data portability

You can exercise these rights by contacting us using the contact information provided below.

Cookies

We may use cookies on the Site. Cookies are small files that are stored on your device by your web browser. They are used to store information such as your preferences and browsing history. You can configure your web browser to refuse all cookies or to indicate when a cookie is being sent. However, if you refuse cookies, you may not be able to use some portions of the Site.

Children's Privacy

Our Site is not directed to children under the age of 13. We do not knowingly collect Personal Information from children under 13. If you are a parent or guardian and you are aware that your child has provided us with Personal Information, please contact us. If we become aware that we have collected Personal Information from a child under 13, we will take steps to remove that information from our servers.

Links to Other Sites

Our Site may contain links to other websites that are not operated by us. We are not responsible for the privacy practices of any other site. We encourage you to review the privacy policies of other websites you visit.

Changes to This Privacy Policy

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on the Site. You are advised to review this Privacy Policy periodically for any changes.

Contact Us

If you have any questions about this Privacy Policy, please contact us by email at gdpr@athenhr.co